

UNIFORM (DRESS CODE) POLICY



Help for non-English speakers

If you need help to understand the information in this policy, please contact the school office.

Phone: [\(03\) 9398 2806](tel:0393982806)

Email: seaholme.ps@education.vic.gov.au

PURPOSE

The purpose of the Student Dress Code is to outline Seaholme Primary School's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Seaholme Primary School's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- promote a sense of identity and pride, cohesion and good order in the school
- allow all students to feel equal
- prevent bullying and competition on the basis of clothing
- ensure students' appearance reflects the expectations of their school community
- enhance the profile and identity of the school and its students within the wider community
- strengthen the spirit of community within the school
- enhance individual student safety and group security
- ensure all students are dressed safely and appropriately for school activities
- encourage students to present themselves appropriately for a particular role.
- Provide practical and affordable clothing for students

SCOPE

This policy applies to all students and their families at Seaholme Primary School. Students are expected to comply with the *Uniform and Dress Policy* while traveling to and from school, during school hours and when attending school activities.

Uniform and appearance - Health and safety

While at school, travelling to or from school or participating in school activities, students must comply with the following:

1. Uniforms must be clean and in good repair
2. Uniforms should be clearly marked with the owner's name. Any unlabelled items of clothing will be put in the lost property box. Unclaimed items will be removed at the end of each term;
3. Additional layers of clothing may be worn underneath the uniform, provided these undergarments are completely hidden
4. Studs, sleepers and watches are the only acceptable jewellery. Necklaces or lanyards are only permitted if worn inside clothing;
5. Any make up or nail polish must be neutral tones only
6. All students are encouraged to wear appropriate footwear. Footwear that exposes toes, or with open heels are unacceptable at any time.
7. School uniform hats must be worn outside from mid-August (to 30 April and on any other day prescribed by the school. School uniform hats may also be worn outside of this time period, by parent/carer or student choice.

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8. There should be no additional ornamentation on items of school uniform (i.e., ribbons, lace, large commercial logos, etc.) Charity badges sold at school may be worn;
9. All shoulder length hair should be tied up. Potentially dangerous hair ornaments must not be worn to school;
10. A special top will be reserved for use by Year 6 students;
11. Non-uniform days may be organised with the permission of the Principal;
12. If the School Council makes a change to the dress code, students can continue to wear old uniform items for up to two years after the change. (Date of changeover needs to be publicised.
13. Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

POLICY

This dress code has been developed by Seaholme Primary School's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community. Seaholme Primary School will ensure that this Student Dress Code and uniform item list is communicated to all families and students through our website and school newsletters. Summer and winter uniform items will be available but students can wear any uniform item regardless of gender. We will assist students who may be experiencing difficulties complying with this policy where possible.

If a student is out of school uniform or otherwise breaches the Student Dress Code on a recurring basis, a note will be provided to the student and parents/carers by the classroom teacher. If non-compliance with the student dress code becomes a continued occurrence, the principal will be informed and a phone call home may be required. In this event, the school will continue to work with the student and family to support compliance.

Measures taken by Seaholme Primary School to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our Student Wellbeing and Engagement Policy.

If the School Council makes a change to the dress code, students can continue to wear old uniform items for up to two years after the change. (Date of changeover will be publicised.)

The School Council, through sub-committees will evaluate regular formal and informal feedback from all members of the school community regarding uniform and dress code. The uniform shop coordinator will report to Council via a monthly update to the management sub-committee with regard to changes.

Exemptions to Student Uniform and Dress Code

We acknowledge that the enforcement of this Student Dress Code may impact students differently.

Students and their parents or carers may apply either in writing or in person to the principal for an exemption to this Student Dress Code if:

- an aspect of the code:
 - o prevents students from being able to attend school or participate in school activities on the same terms as other students because of the [personal characteristics referred to in human rights and anti-discrimination requirements](#)
 - o offends a religious belief held by the student or parents/carers

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- o prevents students from complying with a requirement of their religious, ethnic or cultural background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or the parents/carers can demonstrate financial hardship that prevents them from complying with the dress code.

When the principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carer
- guarantee that issues of a personal nature revealed to substantiate the request will be strictly confidential
- encourage the student and/or their parents/carers to support their application with evidence.

The principal or delegate will then try to negotiate a resolution that is acceptable to all parties, including providing advice about support with meeting uniform costs. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents/carers.

Purchase of Uniforms

Uniform items including school bags can be purchased from the official supplier DCS Uniforms, Unit 13, 34-42 Aberdeen Road Altona. Online ordering information is on the school's website or from the front office.

- online orders can be delivered free of charge to the school
- store open hours are Monday to Friday 10:00am-5:00pm, Saturday 10:00am-2:00pm.

Contact: Phone: 03 9398 2222 or sales@dcsuniforms.com.au

Permitted non-branded uniform items can also be purchased from department stores (such as shorts and tracksuit pants), so long as the alternative item is similar to the school provided garments;

Seaholme Primary School's also operates a second-hand uniform store for parents/carers.

Second-hand (preloved) uniform items are also available for purchase via donation. The uniform shop is located in the Community Hub and can be accessed anytime during school hours during school terms. Parents may donate uniform items in good condition for re-sale. Please see the office for assistance.

Support for families experiencing difficulty

The School Council has consulted with the school community and worked to ensure the student uniform is affordable. However, if you are facing difficulty meeting uniform costs you may contact the principal or front office to discuss support the [Help with school costs and fees](#) page provides advice on support offered by the Victorian Government. If your child is starting Foundation or Year 7 and is eligible to receive support via the [Camps, Sports and Excursions Fund](#), you may be eligible to access the Affordable School Uniform program through [State Schools' Relief](#). Seaholme Primary School also has uniforms available to families to borrow on request.

Please contact the principal or front office to discuss support that we may be able to provide.

Non-Compliance

Measures taken by Seaholme Primary School to address concerns about student non-compliance with the Uniform Policy will also be addressed in accordance with our Student Wellbeing and Engagement Policy.

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- A note of explanation should be given to the class teacher if a student is out of school uniform. If a student needs to be out of uniform, he/she should be dressed in clothing which is as similar as possible to the Seaholme Primary School Uniform
- For continual non-wearing of uniform, contact will be made via a note or personally by the class teacher to parents/guardians concerned. A signed note is to be returned to the Principal, acknowledging this fact

Camps and Casual Dress Days

- On camps, excursions or non-uniform days, students will observe our Sun Protection Policy requirements for wearing appropriate SunSmart head wear and clothing outside during SunSmart periods;
- T-shirts and other clothing featuring offensive language or graphics will not be worn at school or on camps;
- Singlets and tank tops are not to be worn at any time;
- For safety reasons, thongs, open toed shoes, slip on shoes or heeled shoes are not to be worn on camps or excursions.

Concerns about this Student Uniform and Dress Code

Seaholme Primary School welcomes feedback from the school community in relation to the *Uniform and Dress Code Policy*. If you have a concern or complaint about the *Uniform and Dress Code Policy*, further information about raising a concern or complaint is available in our school's *Complaints Policy*.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Included in staff induction processes and staff training
- Available publicly on our school's website communications platform (COMPASS)
- Discussed at staff briefings/meetings as required
- Included in transition and enrolment packs
- Included in parent handbook/manual
- Discussed at parent information sessions
- Discussed at student forums
- Reminders in our school newsletter
- Hard copy available from school administration upon request

FURTHER INFORMATION AND RESOURCES

Related School Policies

- Camps and Excursions Policy
- Complaints Policy
- Student Engagement and Wellbeing Policy
- Sun Protection Policy

The Department's Policy and Advisory Library (PAL):

- [Student Dress Code](#)
- [Student Engagement](#)

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POLICY REVIEW AND APPROVAL

For future reviews of this Student Dress Code, we will consult with our school community through the following mechanisms:

- letters, emails and social media messages to parents/carers
- surveys
- information in newsletters
- public meetings
- student meetings
- focus groups
- information on our website

The community will be given advance notice of the consultation process and timelines. The consultation will be open for at least 2 weeks. Consultation materials will be translated into community languages.

Policy last reviewed	October 2025
Approved by	Principal and School Council
Consultation (Mandatory)	Community and School Council October 2025
Next scheduled review date	October 2028